

FEE INFORMATION SHEET

Applications can only be taken on persons over the age of 18, the application form will need to be fully completed and signed.

HOLDING DEPOSIT: £200.00

This is to be paid when the property is applied for. Payment of this holding deposit will stop the property being offered to another party until your application has been approved or turned down. If you decide, **FOR ANY REASON**, not to proceed with the let after the deposit has been paid, it is forfeit. In the circumstances that the landlord does not wish to proceed with the application the holding deposit of £200.00 will be refunded in the form of a cheque.

REFERENCE FEE: £60.00 (per application).

This fee is paid to the referencing company who will obtain the required references. This fee is NON REFUNDABLE. This fee is NOT a holding deposit.

DOCUMENTATION FEE: £200.00 (per property, inc VAT)

This will become payable on the day of signing the agreements. **This fee also covers your inventory and check out.** This fee is only refundable if the landlord opts not to continue with the tenancy.

RENT PAYABLE IN ADVANCE & DILAPIDATIONS DEPOSIT:

This becomes payable the day you commence tenancy and will need to be made in cash, bankers draft or other cleared funds.

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OTHER FEES THAT MAY BE APPLICABLE:

GUARANTOR DOCUMENTATION & REFERENCE FEE: £80.00 (per application)

Half of this fee is paid to the referencing company who will obtain the required references and is only refundable if the landlord opts not to continue with the tenancy. The other half will cover the cost for the Guarantor Agreement, which is NON REFUNDABLE and is NOT a holding deposit.

PET DEPOSIT: £250.00

If your landlord is in agreement that you can keep pets at the property then a £250.00 pet deposit will be payable on the day your tenancy commences. This deposit will be used against damages. Please note we reserve the right to hold £80.00 of this back for a period of 20 days after you have been checked out of the property to cover any costs in relation

COMPANY REFERENCE FEE: £85.00 (Per application)

This fee is paid to the referencing company who will obtain the required references. This fee is NON REFUNDABLE. This fee is NOT a holding deposit.

Please note: All payments due must be paid in cash, bankers draft or other cleared funds. If payment is to be made by cheque this will need to be paid at least seven days before the commencement of tenancy so that the funds are cleared. If the funds are not cleared for the start of the tenancy, the tenancy will not proceed.